

Administration

Degree: Master of Science in Administration
Division: Administrative Studies
Building 85, Room 103
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College: Professional Studies

The Master's of Science in Administration is an interdisciplinary degree designed to prepare students for leadership roles as managers and administrators in public, non-profit, and private agencies. The business core prepares students to assume positions in general settings while the chosen specialization prepares them for management and administration in a specific field. There are five specializations that students may choose: criminal justice administration, educational leadership, health care administration, human performance technology, and public administration.

In addition to general University requirements, students seeking the M.S.A. must meet the requirements listed below.

Course descriptions are listed alphabetically by prefix in the end of this *Catalog*.

PROGRAM REQUIREMENTS

Applicants to the M.S.A. degree program must possess a baccalaureate degree from an accredited college or university. In addition to general university minimum standards of admissions to graduate study, some departments/specializations have additional requirements. International students must take the TOEFL and submit passing scores according to University standards.

All specializations in the M.S.A. have a common core.

MSA Core (12 sh)

EME	6358	Evaluation for MSA Professionals	1.5
GEB	5870	MBA Foundations: e-Business Systems	1.5
GEB	5871	MBA Foundations: Managerial Economics	1.5
GEB	5872	MBA Foundations: Financial Management I	1.5
GEB	5875	MBA Foundations: Management Skills and Applications	1.5
GEB	5876	MBA Foundations: Marketing Management	1.5
MAN	6156	Management and Organizational Behavior	3

See individual specialization for additional requirements.

CRIMINAL JUSTICE SPECIALIZATION

The Criminal Justice Specialization is designed for persons in mid-level administrative positions in criminal justice agencies or for those who aspire to work in criminal justice administration including, but not limited to, organizational management and social policy. It serves practitioners and others whose jobs and family commitments prevent them from returning to campus as full-time students.

The Criminal Justice Administration Specialization requires an undergraduate degree from an accredited institution in a related field, submission of scores on the GRE prior to admission, a letter of intent and three letters of reference including one from an employer and one from a former college instructor familiar with the student's academic abilities.

MSA Core (12 sh)

See program requirements.

Criminal Justice Specialization (21 sh)

CCJ	5006	Criminal Justice Administration	3
CCJ	5496	Critical Analysis of Justice Administration	3
CCJ	6704	Criminal Justice Research Methods and Data Analysis	3
CCJ	6910	Applied Research Project	3
CCJ	6930	Seminar: Special Topics in Criminal Justice	3
PAD	6227	Public Budgeting	3
PAD	6417	Human Resources Management for Public Organizations	3

EDUCATIONAL LEADERSHIP SPECIALIZATION

The complex and diverse issues facing society and our schools challenge the field of education. "Of all the challenges posed, the one that appears most pronounced is providing the type of leadership necessary to assist schools in expanding their traditional boundaries," (Green, 2001). The Educational Leadership faculty within the College of Professional Studies at the University of West Florida envisioned a world-class program designed to prepare effective school leaders for the 21st century.

The strength of the program of study is based upon the common threads of reflective practice: ethics, integrity, diversity, a rich knowledge of teaching and learning, and managing and implementing change. The program is also aligned with the standards developed by both the Interstate School Leaders Licensure Consortium (ISSLC) and the National Council for Accreditation of Teacher Education (NCATE) as well as the standards and indicators for the field of Educational Leadership identified by the state of Florida.

The Educational Leadership Specialization requires a GRE score prior to admission, a letter of intent, and three professional references.

MSA Core (12 sh)

See program requirements.

Educational Leadership Specialization (21 sh)

EDA	5198	Community Partnerships	1
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EDA	6222	Administration of School Personnel Course offered 2-3 sh per semester	2
EDA	6232	Law and Education	3
EDA	6240	Introduction to School Finance	3
EDA	6503	The Principalship	3
EDG	5250	The Principles of Curriculum Development	3
EDG	6285	Data Driven Decisions in an Educational Setting	1.5
EDG	6344C	Instructional Management and Technology	3
EME	6357	Tools for HPT Evaluation	1.5

HEALTH CARE ADMINISTRATION SPECIALIZATION

The Health Care Administration Specialization requires a letter of intent, three letters of professional reference, and GRE scores no later than the initial semester of enrollment as a degree-seeking student.

MSA Core (12 sh)

See program requirements.

Health Care Administration Specialization (21 sh)

PAD	6227	Public Budgeting	3
PAD	6417	Human Resources Management for Public Organizations	3

Choose five:

HSA	6106	Critical Analysis of Health	3
HSC	5135	Health Guidance	3
HSC	5506	Epidemiology	3
HSC	5585	Health Promotion and Planning	3
HSC	6206	Community Health Delivery Systems	3
HSC	6666	Health Education and Interactive Technology	3
HSC	6667	Social Marketing of Health Education	3
		5000/6000 Health Science (HSC) elective	3

HUMAN PERFORMANCE TECHNOLOGY SPECIALIZATION

The Human Performance Technology Specialization requires a letter of intent, three letters of professional reference, and GRE scores no later than the initial semester of enrollment as a degree-seeking student.

MSA Core (12 sh)

See program requirements.

HPT Specialization (21 sh)

EME	5355	Instructional Design for HPT	1.5
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EME	6356	Performance Analysis for HPT Environments	1.5
EME	6357	Tools for HPT Evaluation	1.5
EME	6426	HPT Interventions	3
EME	6427	Implementing HPT Interventions	3
EME	6428	Evaluating HPT Interventions	3
EME	6429	Human Performance Improvement	3
EME	6936	Seminar in HPT Issues: Human-Computer Interaction	1.5

Choose one:

*EDF	6404	Educational Statistics I	3
*EDF	6481	Educational Research	3
EME	6408	Integrated Technology Learning Environments	3
EME	6414C	Web-Based Instruction	3
EME	6425	Electronic Performance Support System (EPSS)	3
EME	6628	Contract Administration: Large Scale Instructional Technology Systems	3
EME	6946	Field Experiences in HPT Course offered 3-6 sh per semester	3

* *Strongly recommended as additional courses for students who plan to pursue a specialist or doctoral degree.*

Additionally, a culminating experience as determined with academic advisor and chairperson is required.

PUBLIC ADMINISTRATION SPECIALIZATION

The Public Administration Specialization is designed to provide students with the knowledge and skills to effectively manage agencies and people in public and nonprofit organizations.

The Public Administration Specialization requires a letter of intent, three letters of professional reference, and GRE scores no later than the initial semester of enrollment as a degree-seeking student.

MSA Core (12 sh)

See program requirements.

Public Administration Specialization (21 sh)

PAD	5107	Modern Organization Theory	3
PAD	6053	The Public Administration Professional	3
PAD	6227	Public Budgeting	3
PAD	6275	Political Economy of Public Administration	3

PAD	6417	Human Resources Management for Public Organizations	3
PAD	6701	Quantitative Applications in Public Administration	3
PAD	6706	Public Administration Research Methods	3